

State of Michigan  
Department of Labor & Economic Growth  
State Boundary Commission

**PETITION FOR VILLAGE INCORPORATION  
TO BE FILED WITH THE STATE BOUNDARY COMMISSION**

A PETITION FOR VILLAGE INCORPORATION SHALL BE COMPOSED OF THE FOLLOWING PARTS AND FORMS:

- PART I.....** A map or drawing for the area proposed to be incorporated, prepared by the petitioner in such a way that the minimum map size is 8 ½" by 13", with a maximum map size of 14" by 18". The map or drawing is supplied by the petitioner. Review State Boundary Commission Administrative Rules No. 25 and 27 regarding the content of this map. LABEL THIS MAP PART I.
- PART II.....** See page "Part II" for instructions.
- PART II(a).....** See page "Part II (a)" for instructions.
- PART III.....** Review State Boundary Commission Administrative Rules Nos. 25 and 27 regarding the content of this description.
- PART IV.....** See page "Part IV" for instructions if a summer resort.
- PART V.....** Petition Signature Form No. 2010-2002 (size 8 1/2 x 14): can be obtained from either the State Boundary Commission Office or a local Secretary of State Office.
- PART VI.....** State reason(s) for proposing incorporation.
- PART VII.....** A map prepared on paper supplied by petitioner, showing the relationship of the area proposed for incorporation with adjacent units of government. The map may be of a size the petitioner chooses and shall not be evaluated by the Commission in its determination of legal sufficiency. Label this map PART VII.

<p>This petition form is issued under authority of Public Act 191 of 1968, as amended. Completion of this petition is voluntary, but failure to do so may cause your petition to be rejected for legal sufficiency.</p>
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The completed petition should be filed with the Boundary Commission office in Lansing. This may be done in person between the hours of 8:00 a.m. and 5:00 p.m., or by mail, at the following address:

State Boundary Commission  
Michigan Department of Labor & Economic Growth  
611 W. Ottawa Street  
P.O. Box 30004  
Lansing, MI 48909

<p>In compliance with the American Disabilities Act, the Department of Labor &amp; Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need assistance with reading, writing, hearing, etc. regarding this petition, you may make your needs known to this agency by contacting the State Boundary Commission Office, either by telephone (517-335-3439) or email (holmes@michigan.gov).</p>
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# PETITION FOR VILLAGE INCORPORATION

## PART II

To the State Boundary Commission:

We, the undersigned qualified electors who are freeholders of \_\_\_\_\_ township(s) in \_\_\_\_\_ county(s) and the territory affected and/or described herein (in PART III), do petition that the question of incorporation of the proposed Village of \_\_\_\_\_ as a home rule village be considered by your commission in accordance with the provisions of Act 279 of the Public Acts of 1909, as amended, and the provisions of Act 191 of the Public Acts of 1968, as amended.

It is not necessary to sign and notarize this form. The phrase, "WE, the undersigned..." refers to petition signers in PART IV.

# PETITION FOR VILLAGE INCORPORATION

## PART IIa

It is the responsibility of the petitioner to furnish the State Boundary Commission with the names, addresses and telephone numbers of persons and governmental bodies that will be noticed for Commission meetings and public hearings. It is important that the information below is accurate and current. The processing of this petition may be delayed if inaccuracies cause improper notice.

1.

<b>Name of Petitioner:</b>
Mailing Address:
Telephone Number: (        )                      Fax: (        )

2.

<b>Name of Township:</b>
Name of Township Clerk:
Mailing Address:
Telephone Number: (        )                      Fax: (        )

3.

<b>Name of County:</b>
Name of County Clerk:
Mailing Address:
Telephone Number: (        )                      Fax: (        )

4. If the petition should involve more than one township, county and/or village, place additional township, county and/or village information on separate sheet and attach to this form.

# **PETITION FOR VILLAGE INCORPORATION**

## **PART III**

The legal description for the proposed village of \_\_\_\_\_

is described as follows:

# PETITION FOR VILLAGE INCORPORATION

## PART IV

This form is to be used only in those cases where the area proposed to be incorporated is a summer resort association.

WE FURTHER REPRESENT:

1. That \_\_\_\_\_, a summer resort association, is incorporated and has existed for at least 2 consecutive years under Act 230 of the Public Acts of 1897, as amended.
2. That at least 30 legal voters reside within the territory of the association.
3. That the proposed territory contains at least 150 inhabitants and has an average population of at least 100 inhabitants per square mile.

**PETITION FOR VILLAGE INCORPORATION**  
**PART V**

**THIS PART SHALL CONTAIN  
THE REQUIRED PETITION SIGNATURES  
AND MUST BE SUBMITTED  
ON**

**SECRETARY OF STATE/BUREAU OF ELECTIONS FORM 2010-2002**

# **PETITION FOR VILLAGE INCORPORATION**

## **PART VI**

We further represent that the incorporation proposed in this petition is necessary or desirable at this time for the following reason(s):